

2nd Shift Supervisor - Fortville Indiana | Mon - Thu, 2pm - Midnight

Description:

Job Title: Production and Operations Shift Supervisor

Location: Vonco Products

Job Type: Full-Time

Second Shift: 2 pm - midnight. Monday - Thursday. On-site in Fortville, IN, all days of work.

Position Overview:

We are seeking a dynamic, compassionate Second Shift Supervisor to lead our teams with some flexibility to work across shifts as needed. As a leader, you'll play a key role in driving both production success and our team's well-being. This position requires a balance of strong managerial skills, operational expertise, and a genuine focus on people. We're seeking someone committed to fostering a supportive and respectful environment where employees feel valued and motivated to succeed.

If you enjoy building relationships with your team, mentoring employees, and taking charge of the operational aspects of a flexible packaging production line, this could be the perfect role for you.

Key Responsibilities:

• Team Leadership & Employee Engagement:

Foster a positive, collaborative environment by building strong connections with all team members.

Act as a resource for employees, providing guidance, coaching, and addressing concerns.

Engage in regular one-on-one check-ins with team members to ensure their needs and development goals are being met.

Cultivate a culture of mutual respect, communication, and accountability.

Recognize and celebrate team achievements to create a motivated and productive atmosphere.

• Production Management:

Supervise and coordinate day-to-day production floor operations, ensuring efficiency and adherence to quality standards.

Monitor and adjust production processes to meet deadlines while maintaining safety and quality standards.

Implement and track key performance indicators (KPIs) for production targets, quality control, and waste reduction.

- **Safety & Compliance:**

Ensure adherence to safety regulations and company policies to maintain a safe work environment.

Proactively address any safety concerns and provide timely corrective action when necessary.

Ensure all employees are appropriately trained on safety protocols and maintain up-to-date certifications as required.

- **Problem-Solving & Continuous Improvement:**

Troubleshoot production issues and make quick, informed decisions to minimize downtime.

Work with cross-functional teams to identify process improvements and drive operational efficiency.

Analyze production data to identify trends, problems, and optimization opportunities.

- **Administrative and Reporting Duties:**

Maintain accurate records of daily production activities, employee attendance, and quality metrics.

Assist with scheduling, resource allocation, and performance reviews.

Handle employee time-off requests and ensure smooth shift transitions.

2nd Shift. The second shift hours typically run from 2 PM to midnight. Often, shift supervisors need to arrive before a shift starts and leave after it ends to ensure a proper handover between shifts.

Reporting: This role reports to the Plant Manager. This role oversees production cell leads, shift leads, and all shift team members.

Requirements:

Qualifications: Experience

- o 3-5 years of experience in a supervisory role within the packaging or manufacturing industry.
- o Prior experience managing and leading teams, with a focus on employee development.
- o Strong understanding of packaging processes, equipment, and materials preferred.

- **Skills:**

- o Strong leadership abilities with a focus on building relationships and trust within a team.
- o Excellent communication and interpersonal skills.

- o Strong problem-solving skills with the ability to address operational challenges effectively.
- o Ability to manage multiple tasks simultaneously while maintaining attention to detail.
- o Proficiency in using production management software and Microsoft Office Suite.
- o Bilingual, Spanish and English language skills preferred.

• **Leadership Attributes:**

- o Empathetic and approachable, able to connect with employees at all levels.
- o High level of integrity and professionalism.
- o Motivated to improve the work environment and take initiative in leading change.

Safety Requirements

The employee's position involves operating industrial manufacturing equipment and working around:

- Heavy-duty converting machines
- Plastic slitters and cutting equipment
- Moving mechanical parts

These duties require the employee to maintain situational awareness and follow workplace safety procedures to protect themselves and other employees.

Why Join Us?

- Growth Opportunities: As part of a thriving company, there is ample opportunity for you to grow professionally, with room for advancement and development.
- Competitive Pay & Benefits: We offer competitive compensation packages, including benefits like medical, vision, and dental insurance, 401 (k) retirement plans, and paid tuition reimbursement.
- 3-day weekends. Four 10-hour shifts weekly work schedule, Mon - Thursday.

Apply Here: <https://www.click2apply.net/WAp5Lmi7QoXB1S8mEiBnxa>

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