

Alternate Program Manager – Base Operations & Maintenance – Position available upon successful award of contract

Fort Stewart & Hunter Army Airfield (HAAF), Georgia | Full-Time

Choctaw Defense Services (CDS)

Support Mission Success. Lead with Confidence.

Choctaw Defense Services (CDS) is seeking an experienced **Alternate Program Manager** to support the execution of a **Base Operations & Maintenance (BOM)** contract at **Fort Stewart** and **Hunter Army Airfield (HAAF)**.

In this key leadership role, you will assist with the day-to-day management of contract operations while serving as the designated alternate to the Program Manager. When the Program Manager is unavailable, you will assume full responsibility for contract oversight and serve as the primary point of contact with the U.S. Government.

If you have experience managing large-scale Operations & Maintenance contracts and are ready to help lead a high-performing team supporting the U.S. Army, we encourage you to apply.

Key Responsibilities

Serve as the Alternate Program Manager for Base Operations & Maintenance activities at **Fort Stewart** and **Hunter Army Airfield (HAAF)**. Assume full Program Manager authority and responsibilities during the Program Manager's absence. Support the day-to-day management of contract operations, staffing, and overall contract performance. Assist in managing Preventive Maintenance (PM), Operational Work Orders (OWOs), and Direct Maintenance Orders (DMOs) utilizing **GFEBs**. Coordinate with installation Lead Supervisors and functional area managers to ensure contract requirements are met. Support Government meetings, reporting requirements, and communications with the Contracting Officer (KO) and Contracting Officer's Representative (COR). Help ensure compliance with contract requirements, quality standards, and operational objectives.

Required Qualifications

Required Education & Experience

Bachelor's degree in **Business Administration, Engineering**, or a related field. Minimum **three (3) years** of operations management experience supporting: Human Resources Financial Resources Facility Repair & Maintenance Contract Management Executive Reporting and Presentations

Minimum **one (1) year** of experience serving as a **Deputy or Alternate Program Manager** on an Operations & Maintenance (O&M) contract valued at **more than \$10 million annually**.

Additional Requirements

Strong leadership, organizational, and communication skills. Ability to read, write, and communicate effectively in English. Must be a legal U.S. resident. Must be able to obtain and maintain a favorable **National Agency Check with Inquiries (NACI)** for the duration of the contract.

Why Choctaw Defense Services?

At **Choctaw Defense Services**, we are committed to delivering exceptional support to our military customers through integrity, accountability, and operational excellence. As an Alternate Program Manager, you'll play a critical role in ensuring uninterrupted contract performance and supporting mission readiness across two major Army installations.

*The above-noted job description is not intended to describe, in detail, the multitude of tasks that may be assigned but rather to give the applicant a general sense of the responsibilities and expectations of this position. As the nature of business demands change so, too, may the essential functions of the position.

EEO/AAP STATEMENT:

We acknowledge and honor the fundamental value and dignity of all individuals. We pledge ourselves to craft and maintain an environment that respects diverse traditions, heritages, and experiences. Choctaw is an Equal Employment Opportunity and Affirmative Action Employer. We do not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions) sexual orientation, gender identify, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.

Apply Here: <https://www.click2apply.net/LoMBOWs2DYGj2iWVGF5zqE>

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